

AGREEMENT BETWEEN THE SERVICE EMPLOYEES  
INTERNATIONAL UNION (SEIU), AND THE CALIFORNIA  
DEPARTMENT OF PUBLIC HEALTH (CDPH), REGARDING THE  
ASSIGNMENT OF PLAN OF CORRECTION (POC) REVIEW TO  
HEALTH FACILITIES EVALUATOR NURSES (HFENS)

The agreement will encompass the following areas of concern:

1. The California Department of Public Health (CDPH) and State Employee International Union (SEIU) agree Health Facilities Evaluator Nurse (HFEN) employees shall be provided with mandatory training on Plan of Correction (POC) review/approval. The State shall provide the identified mandatory training within 60 (sixty) calendar days of this executed agreement.
2. The mandatory training shall address all components of POC review. This training shall include, but not be limited to:
  - a. POC Approval and Verification components, requirements, guidelines and references.
  - b. POC checklist that outlines elements that must be included in a POC. The checklist will be reviewed annually and updated as needed.
  - c. POC Approval and Verification training shall be part of annual refresher training.
3. The CDPH, Center for Healthcare Quality (CHCQ), shall establish practice, within 90 (ninety) calendar days of this executed agreement, for assignment of POC review/approval across all district offices.
4. CDPH, CHCQ, shall organize POC resources and provide a listing of all POC resources, with location (website links and/or shared drives), to all HFENs within 30 (thirty) calendar days of completion with respect to the POC Training referenced in number 2 (two).
5. Each district office shall assign a Training Supervisor or, in the absence of a Training Supervisor, a District Administrator or Manager, to provide guidance and assistance to the HFEN in the POC review/approval process upon execution of this agreement.

FOR THE UNION:

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*Vanessa Seastong*

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Vanessa Seastong RN  
Bargaining Unit 17 Chair,  
SEIU Local 1000

August 25, 2022

FOR THE STATE:

DocuSigned by:

*Kristanna Rivera*

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Kristanna Rivera  
Deputy Director,  
Human Resources, CDPH

August 25, 2022